

Washington Tiger PTO, Inc.  
Monday, April 13, 2026  
5:15pm – Washington School Library **Minutes**

1. Call to Order @5:20pm
2. Welcome
3. Reading and Approval of the Minutes of the Previous meeting – **Approved.**
4. Committee Check-in
  - a. Race for Education
    - i. Race for Education T-shirts
      1. Need to go over t-shirt submissions, pick 3, submit to students for vote by April 17<sup>th</sup>.
        - a. Leave final three by librarian's desk so principal can pick them up.
      2. Order shirts by April 20<sup>th</sup>. This gives more than a week cushion.
      3. Shirt size orders have gone out to teachers/rooms.
    - ii. 22<sup>nd</sup> of April, mailers go home to families, letters go out to potential sponsors.
      1. Who's printing the flyers? If just black and white, school can print on colored paper and send that out.
      2. Questions about mailers:
        - a. Last year had a self-formed envelope; do we want to do that? No, that feels old-school, not needed.
        - b. Do we want to talk about awards in the mailer? What are the awards?
          - i. Top single student: principal for the day
          - ii. ~~Top single classroom:~~
          - iii. ~~Top grade level:~~
          - iv. Most pledges: Golden chair (fancy cushy chair) for the day.
          - v. Whole school \$ threshold: Duct tape principal. What's the amount? \$5k. Is duct tape on the wall OK? Yes, it was done a few years ago.
      3. Shirt Sponsors: last year, \$250/\$500 got you on shirt/banner. Should that be mentioned in the letter home to parents? No, keep them separate.
    - iii. Next Race for Education committee meeting April 27<sup>th</sup> at 10am

## 5. Report of the Officers

### a. President

- i. Popcorn machine issue, slower and making squeaking sound (took until 1:45 last Friday).
- ii. Popcorn supplies left. We were out of flavoring, we got more. Will shoot Kara an email and see if she can do a quick inventory.
- iii. Who owns the machine? Principal will look into that.

### b. Vice President

- i. Teacher appreciation week (later in agenda).
- ii. Kindergarten visitation: parent meeting Thurs, Kids visit Friday. Parents will get two handouts: welcome to PTO; MADA order.

### c. Treasurer

- i. Check in
- ii. Raising for Risers:
  1. Lot of income generated. Application to community foundation was denied. School store was great, \$1500. Walmart grant for \$3k! We need to make sure we do that every year (limited to once/year).
  2. We're at just under \$10k; goal is \$17k.
  3. Hoping to secure all donations through the rest of the month, then cover any shortfall with PTO funds.
  4. **Motion to use up to \$8000 from PTO reserve funds to cover the remaining balance up to the \$17,000 goal. Approved!**
  5. May 8<sup>th</sup> is the spring concert. We should have tip jar, put QR code on tip jar and in the program. Student Council kids will hold tip jar and solicit donations. Treasurer and Alli will work together to make message for the spring concert.
  6. Alli and Treasurer will work together to place the risers order, around May 15<sup>th</sup>.
  7. What happens if delivered over summer? Custodial staff will be here over the summer.
  8. Write thank you's to our sponsors/donors (kids write them?); invite them to holiday concert next year. Have the kids do a video thank you?

### d. Secretary

- i. Website going along, growing traffic.

### e. Principal

- i. Finishing up forward testing, getting in a couple of make-ups.

- ii. Working on beginning of Universal Academic Screener (finish up mid-May)
- iii. Monthly character trait is Courage. Had a great assembly with the SPASH women's volleyball team.
- iv. Variety of field trips, concerts, race for education, talent show, lots of activities this spring.

## 6. New Business

### a. Budget needs from staff

- i. Going to send out an email next week to the school staff to see if there are things PTO could budget for.
  - 1. STEM online website for 5<sup>th</sup>/6<sup>th</sup> – lists cost as monthly, but only allowed to purchase as an annual thing. Was requested for this year but is higher budget than we have available this year.
  - 2. Reach out to Jen Melville (assistant principal, can help with purchasing things).

### b. Teacher Appreciation Week

- i. Student council on board with doing something.
- ii. Need to set up a signup genius, hoping parents will contribute stuff to raffle.
- iii. Two teachers at the meeting: what do you guys think about food? Teachers loved the noodles last year. Will still have snacks and drinks and stuff. Will have a gluten free item like last year.
- iv. If anyone wants to help out with ideas/themes/fun ideas please help out!
  - 1. New coffee shop in town, Lolli and Pops, we could reach out to them?
  - 2. Got some stuff from softball last year.
- v. Budget: PTO has funds to buy snacks/meal/etc. But there are tax issues if the PTO buys gift cards/raffle items to donate. So hoping parents can step up there.

## 7. Committee Check-in

### a. Family Events – nothing upcoming

- i. Mentioned that we should start thinking about next school year's back to school night, maybe set some dates for the events committee to meet in August.

### b. Fundraising

- i. Raising for Risers update – covered above

- ii. Mada spring spring store open until April 26<sup>th</sup>
- iii. Restaurant fundraiser income
  - 1. Dunkin made \$167
  - 2. Still waiting to hear from Papa Murphys for the latest one.
  - 3. We were contacted by Subway down on Church St, their kids go to Washington, they would like to do a fundraiser. Should we do it for summer or wait for next year?

8. Announcements

- a. Elections for president, secretary next meeting
    - i. Need to put a post on the website talking about the positions, what it entails.
  - b. Next meeting 5/11, 5:15 in the library
  - c. Back to School Night next year: Aug 27<sup>th</sup>, 4:30 to 6
  - d. Teacher said she would take care of the gift bags for the graduating seniors gift bags. We have a budget of \$250 for that.
  - e. 6<sup>th</sup> grade graduation also has a budget of \$250.
9. Adjournment @6:23