

Washington Tiger PTO, Inc.

Monday, November 11, 2024 **MINUTES**

5:15pm – Washington School Library

1. Call to Order @ 5:15
2. Reading and Approval of the Minutes of the Previous Meeting **Motioned and Approved**
 - a. Save the date: next meeting: Monday January 13, 2025 in Washington library/virtual starting at 5:15
3. Principal Report
 - a. **Focusing on gratitude this month at Washington (Veteran's day, Thanksgiving)**
4. Report of the Officers
 - a. Co-presidents - popcorn Friday recap (Allison)
 - i. THANK YOU Aaron & Jodi Deering Family for sponsorship
 - ii. **Note this is the last meeting run by Heidi, handing over to Allison in January**
 - b. Vice President
 - c. Treasurer
 - i. **Popcorn bags will be here next week**
 - ii. **Apparel orders raised ~\$400**
 - d. Secretary
 - i. **Website getting ~100-150 page views/week, most incoming traffic from Facebook and the Washington Elementary PTO page.**
5. New & Current Business
 - a. Conference meals- 11/18 & 11/21
 - b. fundraising past/future update
 - i. restaurants (Allison) *STILL need 2 1 volunteers for 7-8pm Culvers night 11/12
 1. **Papa Murphy's and Rocky Rococo fundraisers went well**
 2. **Buffalo Wild Wings fundraiser will run January 8th to April 30th.**
 - a. **People ordering will need to say certain things to trigger the 10% back to PTO. "Home Team Advantage Team A."**
 - ii. Mada order (apparel)

1. Down about 20 orders from last year. Less publicity this year though.
 2. Should we plan another order in the spring? General feedback at meeting that this would be a good idea.
 - a. When is Kindergarten night/week? Maybe we should align another apparel order with the new incoming families.
- iii. no hassle
1. New letter prepared, added Venmo link/QR code, small discussion about when to start this fundraiser... likely next week.
- c. school winter & holiday needs and support
- i. any specific needs or want to donate? contact Mrs. Volden (email her or call front office)
 - ii. Can either get or give (coats and gloves and stuff, but also like Christmas gifts)
 - iii. Still need some sponsorships.
 - iv. There are some posts on the Washington Elementary Facebook Page.
- d. Attendee asked: What about the PTO Facebook page(s)?
- i. Was started a while ago by the district, but we don't currently have access to it. The front office does have access to/uses the Washington Elementary FB page, but not the Washington PTO page.
 - ii. So, everything official from the PTO goes through the Washington Elementary Facebook page. Should/Can we get that other PTO FB page shut down? Agreed to look into it.
- e. Attendee asked: Can the flyers/promotions be posted to the website? Yes, we're trying to get those on the website, specifically on the calendar.
- i. Follow-up, what about the fundraising? Yes, working to get that stuff on there too, was waiting for the no-hassle fundraiser to start.
 - ii. In addition to the no-hassle, most various events have a donation link/collection.
- f. Attendee asked follow-up to that: Do we give donation receipts?
- i. We can and do if people request them
- g. Attendee asked: Is there a wish list? Others echoed that sounds like a good idea.

- i. There were grade level grants (\$2k) given by the PTO, but setting up further wish list(s) for classes, grades, or the building, would be good.
 - h. family engagement
 - i. past: trunk or treat
 - 1. It was a success! Like 3x as big as last year. Did not run out of candy! Though it did get close. Hard to judge how much we need each year, this year worked out.
 - 2. From a car point of view, it would be nice to have the car/candy donations better organized (IE, car people didn't know whether they needed to bring their own candy). We can improve messaging next year, allow options to sign up for car, car+ candy, or candy-only.
 - ii. future events
 - 1. Event planned for December! Not titled, "Washington Wonderland" or something like that. Crafts and whatnot at the school. Decorate sugar cookies, different stations like reading, crafts in the gym (no glitter!).
 - 2. Look at December 9th for that event.
 - 3. Craft ideas? Paper chain thing? Yarn Snowflakes? Paper Snowflakes?
 - 4. Principal Hallie will announce to staff soon; PTO will create sign-up genius for volunteers
 - 5. RSVP for cookies – Metro Market needs 48h
 - 6. Beverage? Hot Cocoa?
 - 7. Metro Market could provide up to 6 volunteers as well.
- 6. Looking to the future- We need you!
 - a. Elections in Spring for Vice President and Treasurer
- 7. Unfinished Business
 - a. Parent asked about fun fair/spring event.
 - b. Principal says planning an all-school book read of a novel, and do a family night to show a movie of the book (in the spring). Could do that at the school, or at an external theater/auditorium.
 - i. Appreciate that parents (and some staff) excited to see the return of fun fair; however the challenge has been getting volunteers to staff the event.
 - ii. So to plan going forward: how do we make sure it's equitable? How do we make sure to limit it to the Washington families, and not the whole of SPASH? How do we make sure it's staffed?

- c. President: There's not a line-item on the budget for fun fair this year, so it would need it's own fundraising or removing money from other line items. If the other goals are met/supported in other events this year, we could talk about planning/scheduling something like fun fair next year.
- d. Treasurer: budget line item in previous years for fun faire was \$2500.
- e. President: We don't want to say never have fun faire again. It wasn't in the budget for this year; there was very little parent engagement and support last year and so removing it from the budget made sense. We can look going forward, put it in the budget for next year and start planning/parents early.
- f. Parents: we are getting more support, getting more volunteers this year.
- g. Principal: if the parent sub-committee could come to January meeting with a good plan for what the event would look like, where the money would come from, etc, we could talk at the next meeting about doing it later this year.
- h. Attendee question: Would it be possible to have communication or distribution in the months between the meetings?
 - i. There's not a lot that really happens between the meetings beyond things like approving the grade level/teacher requests, setting up the sign-up genius or event flyers, etc.
 - ii. There is no PTO-specific email list, so as not to exclude families that don't or can't come to meetings.
 - iii. Sub-committee can meet between meetings; Principal offered use of the school library similar to the (whole) PTO meetings if requested.

8. Announcements

- a. Principal – A big Thank You to the PTO parents and teachers.
- b. Attendee – Thank You to the officers for work and effort that's been put in over the past year(s)

9. Adjournment @6:20pm