

# Washington Tiger PTO, Inc.

Monday, September 23, 2024 **MINUTES**

5:15pm – Washington School Library

1. Call to Order @5:16pm
2. Introductions – officer's introduced.
3. Reading and Approval of the Minutes of the Previous Meeting
  - a. First meeting of the year; motioned to approve last year's notes, approved.
4. Report of the Officers
  - a. President
    - i. Review of co-presidency: Heidi's term officially ended last May, but staying on through December to help Allison. Come January, Allison takes over.
  - b. Vice President
    - i. Trunk or Treat! October 22<sup>nd</sup>, Tues, last year 5-6pm, talked about doing 5:30-6:30 instead?
    - ii. Sunset at 6:02pm...
    - iii. Stick with 5-6. Need to send out Signup Genius stuff, now that we decided time we will get that out
    - iv. Invite people to donate candy!
  - c. Treasurer
    - i. Current bank balance ~6900 – after some bills, effective ~1800
    - ii. Money Market 38309.
  - d. Secretary
    - i. New website! [www.WashingtonTigerPTO.org](http://www.WashingtonTigerPTO.org)
    - ii. Feedback: looks good
      1. Can we lay out future goals/events?
      2. Offer from parent to help with fundraising on website.
  - e. Principal
    - i. Principal Hallie out of town right now.
5. 2024-2025 Budget Review (Matt)
  - a. Grade level stuff is moving. Nothing from 6<sup>th</sup> grade yet.
  - b. Discussion about grade level funding: should it be truly first-come first-serve?
    - i. Previously each grade allotted a certain amount of money.
    - ii. Last year some of the grade grants went unused.
    - iii. This year, did one sum of money for grade grants. First-come, first-serve. Met with teachers prior to this school year; every grade but 6<sup>th</sup> grade submitted for a project within first week of year.
    - iv. 3<sup>rd</sup> grade submitted for wigglers on the bottom of chairs. One set of 10 chairs of wigglers and seat cushions is \$350.

- v. Teacher feedback: didn't know there was \$\$ available last year, would have used it. This year was told first come first serve; it would be nice to have a guideline/budget for guidance.
    - 1. Previous year it was \$300/grade/year.
  - vi. Action for now: approve 1 set of seat wigglers for 3<sup>rd</sup> grade for now, revisit later in the year
- 6. Highlighting of projects funded by PTO in 2023-2024 (Heidi)
  - a. Last year: we were approached to help pay for first day of school/yearly t-shirts. We've added that into the budget so we help support it each year. Helps with unity, new kids identify staff members
  - b. Had playground repainted! Track, hop scotch, four square, etc
  - c. Approved for this year only: district is switching literacy program, but SPASH testing environment hasn't switched; PTO covered/purchased a one year extension of E-Spark for Washington this year.
    - i. Clarity: there will be a new ELA program, just not sure if it will have an online portion.
  - d. Grade level grants like discussed above
  - e. Teacher support
  - f. SEL projects
  - g. Safety cadets, signs, cones, etc
  - h. Field trips: a huge portion of our budget goes to bussing. \$700/grade level/year.
  - i. We try to do one larger item each year, like repainting the playground last year or the buddy benches the year before that.
  - j. We are saving money in the money market account to build toward an extra large project, like helping replace the playground.
- 7. Fundraisers currently in action (Heidi)
  - a. Papa Murphys night/other restaurant nights
    - i. Papa murphy's is this coming Wednesday. All day, 20% goes to PTO.
    - ii. Rocky's for October 17<sup>th</sup>. Only 4-7:30.
    - iii. It is hard to get ahold of local restaurants. Polito's said they would do one, but that's 3 pizza nights/restaurants in a row.
    - iv. Taco Johns was mentioned.
    - v. Culver's requires parents to work, like clean tables and such. Last time tried we didn't get good signups.
  - b. Apparel Order
    - i. Coming out this week hopefully.
    - ii. We get a % back from each order
  - c. No Hassle
    - i. Coming out in October.
- 8. 2024-2025 Calendar Review (Heidi)
  - a. Popcorn each month; there is a parent leading that. Every kid gets popcorn; sponsor covers the cost.

- i. \$100 cost is roughly the amount to cover popcorn, oil, bags, suckers. Etc.
  - b. Sign-ups for popcorn are not full!
  - c. Trunk or treat: Tues Oct 22<sup>nd</sup>, sign-up coming this week.
  - d. Nov 11<sup>th</sup>, 5:15 next meeting.
  - e. Elections in the April meeting!
  - f. Race for Education: Friday May 23<sup>rd</sup>.
  - g. Calendar will be going out with all students again this week.
- 9. Committee discussion for events (Heidi)
  - a. It was asked, what's the current decision process? Current process: officers (2 year terms), principal is part of the officers. Cannot plan anything that happens on school without principal approval. Things like grade level grants are approved by PTO officers.
  - b. Used to have monthly meetings, only officers showed up, so went to every other month. Stuff between meetings has been handled through officers.
  - c. Several PTO members mentioned interest in bringing back the Fun Fair
    - i. Heidi: doesn't feel comfortable putting together a committee without an event on the calendar (fun fair is not on the calendar this year after being cancelled last year due to lack of volunteers).
    - ii. Principal Hallie has previously communicated to the officers she is planning 2 large family engagement nights this year.
    - iii. Paul: could we form a committee to engage with principal Hallie, build on enthusiasm here at the meeting, and maybe meld the things/memory of Fun Fair with these family engagement nights
    - iv. Decided to table this for now: officers will bring it up to Hallie.
      - 1. Get people's information/email who are interested in helping.
      - 2. It may be a little bit before Hallie is ready to engage with parents.
      - 3. Heidi will reach out to Principal Richie about fun fair/family engagement committee.
    - v. Paul will take names and emails after meeting.
  - d. Don't need committee for restaurant fundraisers.
  - e. Should we have trunk or treat committee?
    - i. What do we need for trunk or treat?
    - ii. Could PTO have a car?
    - iii. We reach out to businesses to have a vehicle at trunk or treat.
    - iv. In the past we've discussed having a fee, but why? Rather just hand out candy and kids get candy.
- 10. Looking to the future- We need you!
  - a. Elections in Spring for Vice President and Treasurer
    - i. Amanda: elections in the spring for my position (VP), she'll be retiring
- 11. Unfinished Business
- 12. New Business
- 13. Announcements

- a. These minutes will be attached to the website; Tiger tails will only be sent out once a month now, so PTO is being sent out as its own email.
- b. What does childcare look like? Typically, there was an older kid in the cafeteria. We can set that back up if needed.

#### 14. Adjournment

- a. Voted, seconded, Adjourned.